

Horne Parish Council

www.horne-pc.org.uk

Clerk: Angela Baker 1 Newhouse Terrace Station Road, Edenbridge, Kent TN8 6HJ
Tel: 01732302099 / 07823338661 Email: horneparishcouncil@hotmail.co.uk

Members are summoned to the Parish Council Meeting of Horne Parish Council to be held on Monday 18th October 2021 at 7.30pm at Centenary Hall, Smallfield

Angela Baker, Clerk

A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS OR PREDETERMINATION

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

3. PUBLIC QUESTIONS AND STATEMENTS

Members of the public, and members with prejudicial interests on items on the Agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the Agenda. The total time designated for public questions shall not exceed Ten minutes unless directed by the Chairman of the meeting.

4. TO RECEIVE, ADOPT AND SIGN THE MINUTES OF THE COUNCIL MEETING HELD ON 20TH SEPTEMBER 2021 (previously distributed)

5. TO RECEIVE COUNTY AND DISTRICT COUNCILLOR REPORTS

5.1 County Councillors

5.2 District Councillors

6. MATTERS ARISING FROM THE MINUTES FOR REPORT AND NOT ELSEWHERE ON THE AGENDA

None

7. CLERKS REPORT

See attached – For information only.

8. ADMINISTRATION

8.1 Newsletter costing / distribution review.

Does the Council support the change of format / delivery of newsletters ?

8.2 To agree dates for Parish meetings in 2022.

Does the Council agree to the meeting dates proposed in papers .

9. PARISH ENVIRONMENT

9.1 To receive an update on highways.

9.2 Egas Grant application – Do members want to consider applying for a EGAS grant for the cricket club?
Do members know of any other qualifying groups in the Parish?

9.3 Cricket Club update. (Chairman)

9.4 Update on layby

10. PLANNING

10.1 Planning Applications for discussion

Application: 2021/1713

10.2 Update on longacre Caravan site consultation visit . (chairman)

11.FINANCIAL

11.1 To approve monthly payments for October

£843.70 Clerks Gross September Salary

Less deductions of Tax and NI

HMRC -£20.32

Outstanding Newsletter invoice June 2020 – £350 see clerks report for details

October Newsletter Invoice £354

October stamps invoice (Viking Direct) TBC

11.2 Councillors to approve finance document up to end of September 2021

12. FORTHCOMING MEETING DATES

Monday 15th November

Monday 13th December

13 CONFIDENTIAL ITEM – MEETING WILL BE CLOSED TO PUBLIC FOR THIS PART.

FUTHER INFORMATION FROM AGENDA ITEMS

7.CLERKS REPORT

3 Highway fault reports have been logged on behalf of residents.

The Newsletter has been distributed.

Residents' correspondence dealt with.

Investigations made regarding an outstanding old invoice from 2020 – Completed

Social media – I'm pleased to report we have seen an increase in traffic to our Facebook page. Please continue to share page with any local Facebook groups you may have in your network.

8.1 NEWSLETTER COST/ DISTRIBUTION

The costs of the Newsletter per issue are approximately £600 per issue.

Would the council like to change to a cheaper alternatives?

A- We can change to using a direct mailing company which would cut the costs by about a 1/3

B- Ask residents to opt into receiving digital formats of Newsletter instead of printing.

8.2 PROPOSED PARISH MEETING DATES

17/01/22, 21/02/22, 21/03/22, 18/04/22, 16/05/22, 20/06/22, 18/07/22, 19/09/22, 17/10/22 ,21/11/22 ,19/12/22

9.2 IGAS GRANT INFO

IGAS are offering grants to surrounding areas within a 5 mile radius Bletchingley - Horne Parish Council has been written to regarding grant applications.

IGAS welcome applications from organisations that involve:

- **A broad span of the community** – demonstrating support for a wide cross-section of people
- **Children and young people** – especially projects focused on improving access to activities and services, and where young people play a key role in the decision-making
- **Vulnerable people** – especially projects involving increased access to services and facilities for people with disabilities, the homeless and the elderly
- **Community regeneration** – projects that improve health and education, reduce crime levels, regenerate employment, housing and the physical environment
- **Energy** - projects that improve energy efficiency, employ green energy and reduce carbon
- **Self-help groups** – community-based groups that deliver basic services
- **Environmental and wildlife projects** – especially those involving improvements to communal land. Public access is essential
- **Education and skills development** – group and community-based programmes, particularly for those who have had no previous access to training opportunities
- **Health** – projects providing access to services that aim to improve the health and well-being of communities
- **Heritage** – projects that celebrate and protect local heritage
- **Sustainability** – projects that promote sustainable development.

<http://www.igascommunityfund.co.uk/qualifies.html>

10.1

Application: 2021/1713

Proposal: Revisions to the two-storey rear extension and alterations permitted within Lawful Development Certificate ref. 2021/647 to include relocation of Juliet balcony to side elevation and 2no. first floor side windows (clear glazed and openable).

Location: Little Brook Cottage, Bones Lane, Newchapel, Lingfield, Surrey, RH7 6HR

11.1 OUTSTANDING NEWSLETTER INVOICE FROM LAST YEAR – EXPLANATION

There has been an unpaid invoice from June 2020 discovered.

The invoice was for the spring 2020 newsletter but has not been paid.

It will now be paid but members please note that will have negative impact on the budget for newsletters for this year.



Eden River Press

Litho and Digital Printers

6 Beadles Lane, Old Oxted, Surrey RH8 9JJ
Telephone 01883 712099

E- mail hello@edenriverpress.co.uk

Clare Kirby
Horne Parish Council
Red Tiles
Newchapel Road
Lingfield
RH7 6BJ

Invoice No. 18210

Estimate No. 29874

Job No. 21687

Order No.

Date. 11-Jun-2020

INVOICE

Quantity: 450
Description Horne Newsletter - Summer
Origination PDF
Proof Type -
Size A4 4pp
Printing 4 colours digital both sides
Material 100gsm wove
Finishing Trim and fold twice to A5
Delivery Local

£345.00

Labels £5.00

SUBTOTAL £350.00

VAT £0.00

TOTAL £350.00

SETTLEMENT 30 DAYS FROM DATE OF INVOICE
PLEASE MAKE REMITTANCES PAYABLE TO: ERP
ACCOUNTS DEPT ADDRESS: 47 MERLIN WAY, EAST GRINSTEAD. RH19 3XG
BANK DETAILS: SORT CODE 60-07-17 ACCOUNT NUMBER 42677823
VAT NO: 142 8518 12

INVOICE



Oxted Colour Printers

6 Beadles Lane
Old Oxted
Surrey RH8 9JJ

Telephone: 01883 712351
Fax: 01883 717019
sales@ocprint.co.uk
www.ocprint.co.uk

Horne Parish Council
1 Newhouse Terrace
Station Rd
Edenbridge
Kent
TN86HJ

Angela Baker

Account Code:

Invoice Date 8th October 2021

Invoice Number 129966

Job No. 50318

Order Ref:

ISBN Number

Quantity	Title	Value	VAT
450	Horne Newsletter September Newsletters - Print 450 copies of 4pp A4 4/4 colours on 100gsm Offset, trim and fold to A5	354.00	Z

VAT Code	VAT Rate	Goods Value	VAT Value
Z	0.00	354.00	0.00

Payment Due in
30 Days

GOODS TOTAL	354.00
VAT	0.00
INVOICE TOTAL	354.00

Payment should be made to Barclays Bank - Sortcode 20-76-55 - Account Number 60682241

Directors: M.R Patel, N.R Brockes. Registered Office: 6 Beadles Lane Old Oxted Surrey RH8 9JJ
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BPIf



The mark of
responsible forestry
Only the Products identified
are FSC® certified

